

Capital Area Ground Water Conservation Commission  
Administrative Committee Meeting  
CAGWCC Conference Room  
3535 South Sherwood Forest Blvd., Suite 137  
Baton Rouge, LA 70816  
December 5, 2017  
8:30 a.m.

- I. Call to order  
Tom Stephens – Administrative Chairman
- II. Roll call  
Scallan – CAGWCC Staff
- III. Establishment of a quorum  
Tom Stephens – Administrative Chairman
- IV. Approval of Minutes of September 12, 2017 Administrative Meeting  
Tom Stephens – Administrative Chairman
- V. CAGWCC Financial Conditions – as of November 30, 2017  
Tom Stephens – Administrative Chairman
- VI. Review Online Bill Payment Proposals  
Anthony Duplechin – CAGWCC Director
- VII. Amendment to Budget to pay Pennington Family \$100 for use of their property on  
Acadian Thruway for Exploratory Well  
Anthony Duplechin – CAGWCC Director
- VIII. Amend 2017-2018 Budget
  - a) Audit for fiscal year 2016-2017 – \$10,500
  - b) Online bill payment
  - c) Pennington Family Property use - \$100Tom Stephens – Administrative Chairman
- IX. Hiring a public relations consultant/firm (Request for Proposal)  
Anthony Duplechin – CAGWCC Director
- X. Hiring outside counsel to represent CAGWCC (Request for Proposal)  
Anthony Duplechin – CAGWCC Director
- XI. Public Comment
- XII. Adjournment

Please note that public comment will be taken prior to action on agenda items.